

# **THE LAKE FOREST CLUB**

## **MINUTES OF THE 7/11/2016 MEETING OF THE BOARD OF DIRECTORS**

### Board Members Present:

Peter Rukavina, President  
David Michael, Secretary  
Kristin O'Neil, Social  
Linda Mulvey, Dining  
Rock Marasco, Treasurer (via telephone)  
Mark Schacher, Acquatics  
MT Williams - Youth  
Frank Pinn, Membership  
Tony Fiordaliso, Men's Racquets  
Stephanie Koppmann, Women's Racquets

### Others Present:

Marc Raymond, General Manager

**Call to Order:           Time: 6:02PM**

**Motion to Approve Minutes of 6/13/16 Board Meeting:** L. Mulvey

**Second:** D. Michael

**Unanimously approved**

**GM's Report: M. Raymond           6:03PM**

- Met with Mitch re: pool grounds, staff issues. Meeting with him daily.
- Mitch takes the lifeguard cert. first week of August.
- Summer camp going well.
- KNO/PNO in June not well attended; hiatus for rest of summer.

### **MT Williams:**

- Lauren can't do KNO/PNO on Friday nights in fall.
- Also looking for person to coordinate fall activities.
- Summer camp staff has been very good, most heading off to college in fall.
- Board query re: college programs.
- Have blind posted at Trinity and at LF College.

### **Four New Members for Approval:**

1. Michael Miranda Family
2. Corey Tobin Family
3. Matt Phelan Family
4. Sean Brown Family

**Motion to Approve New Members:** D. Michael

**Second:** L. Mulvey

**Unanimously approved**

- Discussion re: continuation of current membership offer
- New menus as of July 13.

**Event Recap:**

- Father's Day – slow, as was Ravinia Night.
- Had pool movie night (poolside).
- 4<sup>th</sup> of July had over 200 guests.
- Laser tag had 12-15 kids.

**Upcoming Events:**

- Nantucket Night
- Women's Mixer
- Cars, Steaks & Cigars Night (7/23).
- Swim Team Banquet
- Junior Tennis Banquet
- Havanna Night
- Bingo Night
- Pool Movie Night

**Maintenance Issues:**

- Repaired AC unit in Bathhouse, under warranty.
- Elevator repair issue, waiting on quotes (Pit ladder not in compliance with new code).
- Paddle hut repairs coming up (per S. Koppmann need only re-stain the floor).
- Paddle hut heaters on two courts need replacing.
- Basketball court has several holes in the asphalt, will talk to contractors.
  - Electrical: issue in kitchen, have repair in. Also, outside light add-ons would require new circuits to be pulled.
- MT Williams, issue with wall in girl's bathroom. M. Raymond to address.

**P. Rukavina:** P.R. firm contract being terminated at the end of August.

- **September Shut down**
- Pool closes Labor Day
- Clubhouse closed September 10-27 and reopens on September 28
- Paddle hut will be open during the clubhouse shutdown.

**M. Schacher:** Ravinia night band cost? \$300-\$400. Attendance was poor, may consider cancelling in future.

**S. Koppmann:** Lake Forest Lake Bluff Services, had a local club inquiry to which she responded.

**P. Rukavina:** Planning a Board and Committee member reception at the Club.

**L. Mulvey (for T. Albus):** Need to schedule a picture of Board, Racquets' staff, Chef and Director of Dining Services. To be scheduled.

**Treasurer's Report: R. Marasco**

- Ahead of budget on revenue and profit to date.
- Assessment of membership has generated positive cash flow.
- Reviewing monthly debt service assessment, which could raise \$100k/year.
- Discussion re: same.
- Discussion re: bond repayments to ex-members.
- Food sales on budget but cost of food is 22% over budget.
- Discussion re: outside events: GM and Director of Food Service primarily handle sales. Suggestion to review historical list of outside sales to contact.

**Membership:**

- Discussion re: continuation of membership offer for Fall.
- Discussion of holding a telephone meeting to approve prospective members in August.
- Discussion re: requirement of two families to sponsor new members.

**M. Schacher:** Discussion re: personal protective training. Board reacted positively, to be scheduled.

**M.T. Williams:** Discussion re: payment of bonus/tips

- Summer staff, end of summer.
- Wait staff, at Christmas (announcements made to membership, members can add to monthly bill).
- Swim team, week of banquet.

**Motion to Adjourn:** L. Mulvey

**Second:** T. Fiordaliso

**Adjourned 7:13PM**

By: \_\_\_\_\_  
David N. Michael  
Secretary